A meeting of the Governing Board (the “Board”) of Yi Hwang Academy (the “School”) was held on January 3, 2019 at 6:30pm at 1441 Dunwoody Village Parkway, Atlanta, Georgia 30338. The meeting was called to order at 6:37pm.

I. ATTENDANCE:
The following members of the Board were physically present: Liza Park, Roy Neill, Melanie Zambrano, Marissa Le and Spiceda Davis Jackson.

The following members of the Board were absent: Alex Sonu and Greg Evans

II. APPROVAL OF PREVIOUS MEETING MINUTES:
Spiceda Davis Jackson made a motion to approve the minutes from the previous meeting held on December 13, 2018. Roy Neill seconded the motion. Motion passed without objection.

III. SCHOOL PRE-OPENING CHECKLIST ITEMS TO APPROVE:
We are requesting an extension of the SCSC deadline for submitting our executed lease because GPM will only give us their rent rate when we are 6 months from opening our doors. We have decided to move the date from July 15 to July 1 so that we can begin the lease process and discussion with GPM. This means we will have to pay for the full month of July for rent, but we need to get GPM to start the lease process.

A reminder that our board must attend new charter school board training on Tuesday, January 29. We want all board members to attend, but if you can’t, contact Liza as soon as possible so she can make sure a majority of our board is attending.

Everybody who did not attend the November board member training must attend the training on February 5 and 6. This one is at UGA in Athens, GA. If you live 50 miles or further from the UGA Continuing Education Center & Hotel, you may be reimbursed for mileage and hotel room.

IV. MANDARIN PROGRAM START TIME
It appears that we are getting emails from potential Mandarin teachers – which means that our concerns about finding and hiring Mandarin teachers may be unfounded. This means there is no real reason why we shouldn’t start the Mandarin program the first year. We have already checked with Elisa Falco about doing this, and she says we can start the program the first year because our charter doesn’t say we can’t even though our application proposed that we start it the second year. Also, adding the new program the second year is causing a massive jump in enrollment numbers which is hard to adjust growth that extreme for our facility needs.

If we add Mandarin for the Year 1, then we will decrease enrollment numbers for the Korean program so that both programs will start with the same number of students, and yet is still at a number that is small enough for us to manage well for the school’s first year in operation. At
270 or 310 students, we will fit our space at GPM and still have extra room if needed and it’s an enrollment size that is manageable. The group prefers 270.

V. MARKETING

It’s too late to do anything with Lunar New Year, but if we can secure our space with GPM by mid-January, perhaps we can do an open house that corresponds with Lunar New Year. That is probably not going to happen because GPM will probably not have our lease done by mid-January, but in case, we can have a special called meeting to discuss an open house in mid-February. If not, then perhaps one or two open houses in March.

We will participate in the Charter School Expo on January 26 10-1pm at Ivy Prep Academy… and that also happens to be the very same date and time for the DLI in a Day at Globe Academy. We need board and team members for both places if possible.

As soon as we can get our lease from GPM, we will launch our media campaign for enrollment and teachers. It will be best to have lease in hand before we advertise the location of the school.

VI. OLD BUSINESS

Liza is working on the grant application. It’s due on January 18. She already participated in two webinars conducted about how to apply for the grant.

VII. NEW BUSINESS

There is a teacher job fair at Ivy Prep on Feb. 23 hosted by GCSA. We will further discuss at next meeting.

VIII. ADJOURNMENT

Spiceda Davis Jackson made motion to adjourn. Marissa Le seconded the motion. The motion passed without objection at 7:42pm.