

YI HWANG ACADEMY OF LANGUAGE EXCELLENCE

Board of Directors Meeting on April 4, 2019

- I. Board Members – attendance
- II. Approval of previous minutes
- III. School Opening Prep Checklist
 - A. Completed all things due on April 1, 2019.
 - B. For May 6 – we must adopt a student handbook and related policies.
 - C. For May 6 – adopt policies and procedures for serving special populations.
 - D. For May 6 – adopt policies and procedures for nursing programs, required health services, screenings and evaluating immunization records.
 - E. For May 6 – Obtain a school code after facility is approved by GaDOE
- IV. School Set Up
 - A. Teacher recruitment
 - 1. Minsu is heading up teacher recruitment now
 - 2. As a board, we will concentrate on rest of admin. – approval on Ms. Rath
 - 3. Will make contact with TNTTP
- V. Marketing
 - A. TV ad took a long time to make – longer than thought but should be starting today
 - B. Will send out mailers instead of canvassing for now
 - C. Need to compile our email lists -
- VI. Old Business
 - A. We were awarded the CSP grant! Some of it must be spent by Sept. 30
- VII. New Business
- VIII. Executive Session –
 - A. Personnel
 - B. Real Estate / Lease
 - C. Prospective board members